

**List of documents required for grant of Certification of Authorization for export trade under AGMARK**

<b>Sl. No.</b>	<b>Documents required</b>
1.	Online application for grant of C.A. in the prescribed Proforma-F and particulars in Form-F-I
2.	Self-attested copies of the proprietorship declaration/partnership deed/ Memorandum and Articles of Association/Bye Laws of Society etc.
3.	Blue print or neatly drawn sketch of the premises showing all dimensions duly signed by the authorized person of the firm.
4.	Following declarations on non-Judicial stamp paper/or on letterhead of the firm in the prescribed Form-A-2 (i) Ownership of Premises (ii) Ownership of proposed Trade Brand Label (TBL) (iii) Use of proposed TBL only on the packages graded under AGMARK (iv) Use of “Food Grade” packing material for the graded products
5.	Copy of the consent letter from the legal owner of the packing premises, in case the premises is not owned by the applicant and taken on rent/lease.
6.	Specimen copy of the proposed TBL of each commodity
7.	Document for APEDA recognized Pack House
8.	Membership of APEDA
9.	DGFT IEC
10.	Local address proof
11.	KYC documents: address proof & ID proof duly signed
12.	Medical fitness certificate of the workers
13.	Receipt for payment of Rs.10000/ paid on Bharatkosh
14.	Attested signature of two responsible persons who look the work.
15.	Medical fitness certificates issued by the Registered Medical Practitioner certifying that the workers engaged in the handling of the product in various operations, are free from any communicable and contagious diseases

**FORM – A-2**

Affidavit

(On Non-judicial Stamp Paper of minimum Rs.100/- or Letter Head of the firm )

I, ....., S/o, D/o, W/o .....  
..... aged..... years and resident of  
..... do hereby solemnly affirm and state:

1. that I am the sole Proprietor/ Partner/ Director of the firm namely  
..... situated at .....
2. that the grade designation mark in accordance with the provision of the Agricultural Produce (Grading & Marking) Act, 1937 and the Rules made thereunder, will be applied at  
..... (address of the grading premises).
3. that the proposed grading premises which is situated at .....  
..... is owned by me/ our firm/ not owned by me/ our firm. (delete whichever is not applicable).
4. that the proposed grading premises which is situated at ..... has been taken on rent/ lease from ..... (name of the owner) who is the legal owner of the said premises. (delete whichever is not applicable).
5. that the Trade Brand Label(s) ..... belong to my/ our firm which is/ are registered/ not registered with the Registrar of Trade Marks.
6. that we will be responsible for the ownership of the Trade Brand Label and any dispute arising out of it. The Directorate of Marketing & Inspection/ Department of Agriculture and Cooperation, Ministry of Agriculture shall not be made responsible for any dispute arising due to it.
7. that the Trade Brand Label(s) ..... shall be used only on Agmark graded products.
8. that the packaging material used for packing graded products under Agmark will be of "Food Grade".

(Signature of the Deponent)

Place:

Date:

**V E R I F I C A T I O N**

I, ..... solemnly state and verify that the contents of the above affidavit are true and correct.

(Signature of Deponent)

Attested by NOTARY