

Immediate

No. A-22011/1/2024-Admn.I
Government of India
Ministry of Agriculture & Farmers Welfare
Department of Agriculture & Farmers Welfare
Directorate of Marketing & Inspection
Head Office, Faridabad-121001

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Date: 18.03.2024

OFFICE MEMORANDUM

Subject: Rotational transfer of Officers in the Directorate during the year 2024 - reg.

A Comprehensive Rotational Transfer Policy (RTP) in respect of Group 'A', 'B' and 'C' cadres/posts of Directorate of Marketing & Inspection has been notified by the Department of Agriculture, Cooperation and Farmers Welfare on 23.07.2015. As per the Policy, the minimum and maximum permissible tenure at a 'Sensitive Station' are 02 & 03 years, respectively and at a 'Non-sensitive Station' are 03 & 05 years respectively. Further, Delhi/ Faridabad and Guwahati/ Shillong are to be treated as single station for the purpose of RTP.

2. As per the Directorate's Order No. C-11021/02/2023-Vig dated 22.02.2024, the following offices of DMI, have been categorized as 'Sensitive':-

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| (1) RO, Mumbai | (10) Sub-office, Nasik |
| (2) RO, Bhopal | (11) Sub-Office, Ahmedabad |
| (3) RO, Chennai | (12) Sub-Office, Rajkot |
| (4) RO, Hyderabad | (13) Sub-office, Guntur |
| (5) RO, Jaipur | (14) Sub-office, Madurai |
| (6) RO, New Delhi | (15) Sub-office, Bangalore |
| (7) RO, Chandigarh | (16) Sub-office, Kanpur |
| (8) RO, Kochi | (17) CAL, Nagpur |
| (9) RO, Lucknow | (18) 11 RALs viz. (RAL's Amritsar, Jaipur, New Delhi, Kanpur, Bhopal, Kolkata, Guntur, Rajkot, Mumbai, Kochi and Chennai |

3. As per the norms of the notified RTP, the officers who are completing the permissible minimum as well as maximum tenure under RTP as on 30.06.2024 are liable to be considered for transfer from their present place of posting keeping in view the exigencies of work or on administrative grounds or for administrative reasons.

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4. All the officers of Marketing & Lab Cadre of DMI holding Group A & B (Gazetted) posts who have completed minimum and maximum permissible tenure as per the RTP policy and those officers who have been retained at the same or other station on promotion without having provision of sanctioned post (**List attached**), may furnish requests indicating their option for posting, if they are desirous of giving the same, in the prescribed proforma attached as **Annexure-I**, keeping in mind the norms as per the RTP, so that the same can be placed before the relevant Board for consideration. *All such option should have the recommendations of their respective controlling officers otherwise their option will not be entertained and they will be given posting as per the needs and exigency of work of this Directorate and as decided by the General Central Service Board (s). All the officers as well as their Controlling Officers may kindly ensure that requisite information is provided against all the points in the proforma. Further, the Officer seeking transfer should duly mention three (03) options for posting at his/ her choice. Repetition of one place of posting or mentioning less or more than three (03) options will not be taken into account and the officer may be posted other than his/ her choice, as per the decision of the GCSB. In addition, officer are also advised to indicate their preference for the minimum of three regions.*

5. In this connection, attention is invited towards the following provisions contained in Rotational Transfer Policy of this Directorate: -

- (i) *The choice for posting, if given by the officer under transfer, will be considered only if it is administratively expedient and convenient to do so and the choice indicated does not contravene the RTP norms. Such requests will be examined on case-to-case basis by the competent authority and the officer will have no claim that his/her choice shall be considered by the competent authority.*

[Para 11 (b)]

- (ii) *Notwithstanding the provisions made in the RTP, inter-station transfers of the incumbents of 'Miscellaneous Posts' and 'Junior Chemists' shall be ordered on the basis of administrative requirements/ exigencies and/ or administrative reasons/ grounds. All such matters of inter-station transfers shall be considered by General Central Service Board (Group 'B' & 'C') [Miscellaneous Posts and Junior Chemists] and recommendations made to JS-cum-AMA for decision.*

[Para 12 (f)]

- (iii) *Notwithstanding the principles/ norms of RTP, in the exigencies of work or on administrative grounds or for administrative reasons, transfers/ postings can be made disregarding any one or more of the provisions made in the RTP. The RTP offers only general guidelines to the competent authority and does not constitute rules. It also does not, in any manner, restrict the powers of competent authority to take decision with regard to postings of the personnel.*

[Para 17]

6. Attention is also invited toward strict adherence to the instructions incorporated therein to this Directorate's O.M. No. A-22011/01/2022-Admn.I dated 07.10.2022, 06.06.2023 and 12.03.2024 regarding prohibition on bringing any political or outside influence by Govt. Servants or by their close relatives in respect of service matters.

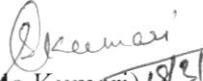
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7. The General Central Service Board (s) mentioned below, will meet shortly to consider transfers/ rotational transfers for the year 2024: -

- a) General Central Service Board (Group 'A' & 'B') (Gazetted) [Marketing Cadres (Group I) (Group III) and Cold Storage Cadre]
- b) General Central Service Board (Group 'A' 'B' & 'C') (Laboratory Cadre)
- c) General Central Service Board (Group 'B' & 'C') [Miscellaneous Posts and Junior Chemists]

8. The officers/ officials should furnish their requests, if any, for transfer by e-mail (hoadmn1-dmi@gov.in) to DMI, Head Office, Faridabad **latest by 1st April, 2024 positively**, failing which it would be presumed that they have nothing to submit in the matter.

Encl.: Annexure – I & List of eligible officers in Annex.I & II.


(Sarita Kumari) 18/3/24

Under Secretary (Admn)

To

1. Branch Head Office & CAL, Nagpur.
2. All In-charges of Regional/ Sub-Offices/ RALs.
3. All Officers in Head Office, Faridabad.
4. Joint AMA, Head Office, DMI, Faridabad
5. PS to AS(Marketing) – cum - AMA, New Delhi.
6. PA to Director(Admn.), Head Office, DMI, Faridabad
7. Marketing Division-I, Department of Agri. & FW, New Delhi.
8. NIC- for uploading on website of DMI.